



HOW TO CHANGE THE MORTICE LATCH ON A FRENCH SWING DOOR

DIFFICULTY



Easy

TIME REQUIREMENT

5 Minutes



HOW TO CHANGE THE MORTISE LATCH ON A FRENCH SWING DOOR

No Materials Required:



For a list of window terms please go to Milgard.com/How-To-Speak-Window

Safety Precautions:

This activity is appropriate for individuals with an understanding of how to use simple hand tools. Remember to wear eye protection and to make sure that pets and small children are not present when performing these activities.

Instructions:

How to change the direction of the mortise latch:

1. Locate and identify the mortise latch. (Image 1)
2. To change the direction on the mortise latch, open the active panel.
3. Locate the strike pin. (Image 2)
4. Compress the strike pin. (Image 3)
5. Pull the handle up to activate the lock. (Image 3)
6. The mortise latch can be pulled out and rotated to the correct position.
7. Push handle downward to disengage the lock



Image 1



Image 2



Image 3

Continued on next page

HOW TO CHANGE THE MORTICE LATCH ON A FRENCH SWING DOOR

Instructions on how to lock a Milgard French Door:

1. Close the door
2. Rotate handle up until it stops. (Image 4)
3. Rotate thumb turn from inside to activate lock.
4. If locking from the exterior, use key to activate lock.



Image 4

Instructions on how to unlock a Milgard French Door:

1. Rotate the thumb turn or key to unlock (Image 5)
2. Rotate handle down to disengage all locking points. (Image 6)
3. Open door



Image 5



Image 6

Have a question? Contact us at 1.800.MILGARD (645-4273) or go to [Milgard.com/Service-Support](https://www.milgard.com/Service-Support)

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